



COME WORK (*AND PLAY*) IN BIG SKY COUNTRY! AT THE MONTANA SCHOOL FOR THE DEAF AND THE BLIND

DEPARTMENT: Education

POSITION TITLE: Supervising Teacher for Visually Impaired Department

STARTING SALARY: MA range \$37,700 - 57,000 dependent on years of experience and degrees/certification (200 day contract)

BENEFITS: Full Insurance Package

JOB LOCATION: Montana School for the Deaf and the Blind

STATUS: Permanent, Full-time

SUPPLEMENT REQUIRED: No

POSITION NUMBER: 51300331

BARGAINING UNIT: No

CLOSING DATE: first application review – June 3, 2015 then open until filled

TYPICAL DUTIES:

To promote appropriate educational practices and programming for children who are deaf, hard of hearing, blind, visually impaired or deafblind in Montana by providing supervision to the staff and students in the Visually-Impaired Department while effectively managing student needs. This position requires ongoing problem solving and decision making. This position works alongside the supervising teacher for the Deaf and Hard of Hearing Department and under the direction of the Principal. This position is an active member of the School Improvement Committee.

- Provide staff services which include supervision (such as approving leave requests, reviewing lesson plans, building and maintaining a successful team), scheduling meetings and training, finding resources and materials necessary for successful classrooms, assist in screening and hiring new staff and assist in evaluations.
- Provide professional development/training and technical assistance for teachers, support staff and paraprofessionals in the field of education for students with visual impairments. Maintain ones own professional development to keep current in the field of education for students with visual impairments.
- Provide student services which include assisting with scheduling, discipline, celebrating successes, appropriate programming, mainstream support, behavioral supports

- Work with teachers in developing Individual Education Plans (IEP) including present level statements, goals, benchmarks and accommodations; assist teachers with data collection and progress monitoring.
- Collaborate with teachers, support staff, and administrators in developing/selecting, implementing and reviewing courses and materials that prepare our students to be college and/or career ready; assist with state and district-wide assessments; assists with staff meetings; assists with accreditation processes and reports.
- Collaborate with Outreach services enrichment activities for students with visual impairments served by MSDB; be knowledgeable about instructional strategies and accommodations for students with visual impairments, Orientation and Mobility services, APH services, braille codes, technology and devices for students with visual impairments.
- Performs related and other duties as assigned.
- Detailed Job Description available upon request.

QUALIFICATIONS: Masters degree in special education (Teacher of students with Visual Impairments-TVI preferred) or elementary or secondary education with special education endorsement. At least four years of successful, full-time teaching experience with experience teaching students with visual impairments preferred. If not endorsed in Montana, must have the ability to obtain Montana Teaching License & special education endorsement. If the candidate does not hold a degree in teaching students with visual impairments, must be willing to pursue additional training.

ACCOMMODATIONS: The State of Montana and the Montana School for the Deaf and the Blind makes reasonable accommodations for any known disability that may interfere with an applicant's ability to compete in the recruitment and selection process. For the school to consider any such accommodations, the applicant must notify the school in writing of any needed accommodation by the application deadline.

IMMIGRATION REFORM AND CONTROL ACT: In accordance with the Immigration Reform and Control Act, the person selected must produce within three (3) days of hire, documentation that he/she is authorized to work in the United States. Examples of such documentation include a birth certificate or social security card along with a driver's license or other picture I.D., a United States passport or a green card.

ADDITIONAL REQUIREMENTS: MSDB is a non-smoking environment extending to the entire campus: there are no authorized smoking areas and smoke breaks are not given. All successful candidates must possess a Montana Drivers License; submit to a background check, which includes a criminal record review, and must not possess any felony or DUI convictions. It is the policy of the Board that any finalist for hire shall submit to a finger-print based national criminal history background check conducted by the FBI prior to recommendation for hire. Additionally, an "Applicant Release Form" must be completed and signed as part of the application.

The work performed in a typical setting at MSDB involves mostly sedentary to light physical activity, typically requiring occasional exertion of up to 20 lbs. of force and walking or standing to a significant degree. The employee may need to climb stairs, bend, stoop, reach, and handle objects. The employee may occasionally lift and/or move up to 50 lbs. The person in this position works in multiple buildings across campus and must be able to travel independently between buildings.

The successful candidate will be required to have or learn basic sign language skills to communicate with deaf and hard of hearing staff and students. New employees must meet the requirements of MSDB Policy 5124 Employee Sign Language Skills and will be evaluated through the Sign Language

Proficiency Interview (SLPI). New employees to this position must meet the Target Skill level Standard of “**Survival**” within 3 years of the date of hire.

APPLICATION AND SELECTION PROCESS: Selection procedures to be used in evaluating applicant’s qualifications include an evaluation of the Montana State Application form, structured interview, and reference checks. Incomplete or unsigned application forms may not be considered.

Application materials required are:

1. Signed and completed State of Montana Employment Application (PD-25). Portions of the application may be photocopied if legible.
2. Letter of application, resume and transcript(s) showing degree(s) earned.
3. Contact information for three (3) professional references.
4. Copy of current teacher licensure/certification.
5. Applicants claiming the Handicapped Person’s Employment Preference must provide verification of eligibility with the application materials by the closing date. The required documentation includes a completed Department of Public Health and Human Services (DPHHS) Certification of Disability form.
6. Signed and dated Applicant Release of Information form.

INQUIRIES AND REQUEST FOR APPLICATION: Any Montana Job Service.

Locally 1018 7th Street South, Great Falls, Montana, 406-791-5800

An Affirmative action/Equal Opportunity Employer

The Montana School for the Deaf and the Blind is an Affirmative Action/Equal Opportunity Employer (EOE). MSDB will not discriminate in its educational programs, activities, or employment practices, based on race, color, national origin, sex, disability, age, religion, ancestry, union membership or any other legally protected classification. Announcement of this policy is in accordance with state and federal laws, including Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990. Employees and participants who have an inquiry or complaint of harassment or discrimination, or who need information about accommodations for persons with disabilities, should contact the Affirmative Action Officer, Montana School for the Deaf and the Blind, 3911 Central Avenue, Great Falls, Montana 59405. Phone (406) 771-6000